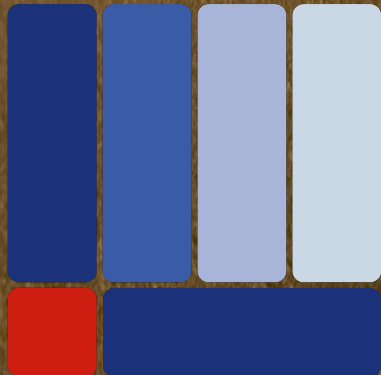


SOFTRADER



DOCUMENT CONTROL

DOCUMENT CONTROL

The Softrader Doc Control module is a versatile tool that allows our clients to fulfil VDR (Vendor Document Register) requirements. It is intimately linked with Softrader collecting supplier and customer references and other information from the base order. The module allows your staff to build up VDRs by entering and creating relevant documents against the job, users can expedite documentation receipt and transmittal as well as controlling approval etc.

The documents can be viewed from within the system, they can be grouped together as required, copied to CD or drive as well as printed etc. Not only does it give our clients full control over this sort of documentation it also enables them to demonstrate their control of the VDR to the clients.

INTEGRATION WITH SOFTRADER

Softrader Doc Control is fully integrated with Softrader: Allowing links between jobs and documents, populating references etc. Quickly locating documents from elsewhere in your system, certification, associated documents etc.

DOCUMENT FORMS

Many different document forms can be created allowing users to quickly create complex documents the same as they do elsewhere in Softrader.

EXPEDITING

Separate screens for the expediting of supplier and customer transmittals allow users to have a very complete view of their workload and the status of pending VDRs.

VDR FILE TRANSFER / PRINTING / COPYING TO CD

Your full VDR files (or individual or groups of files) can be transferred in many different ways, copied to CD or printed.

SUPPORT

Document control users benefit from the same full support as they do for Softrader.

SOFTRADER LTD

2 St Mary's Court,
Carleton Forehoe,
Norwich NR9 4AL

Call us on:
Email us at:

+44 (0)1603 399 998
information@softrader.com